

Developing SMART Performance Standards:

In this workshop, participants will learn:

- how to write specific, measureable, achievable, realistic and time framed performance standards that employees may be held accountable for accomplishing.

Audience: All Employees

Documenting Your Performance Accomplishments:

In this workshop, participants will learn:

- how to document your accomplishments and their impact on the organization in accordance with your performance plan

Audience: All Employees

Conducting 5 Level Performance Appraisals (End of Year):

In this workshop, participants will learn:

- how to tie performance appraisals with critical elements, performance measures and metrics.

Audience: 5 Level Employees

Conducting CAPS Performance Appraisals (End of Year):

In this workshop, participants will learn:

- how to tie performance appraisals with critical elements, performance measures and metrics.

Audience: CAPS Employees